

FREELANCER INVOICE

[Your Name / Studio] • [Email] • [Phone] • [Website]

Client

[Client Name]
[Client Company]
[Client Email]

Project Details

Invoice #: [INV-2024]
Invoice Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]
Project: [Project / Retainer Name]

Service	Hours	Rate	Amount
[Design / Development / Consulting]	[10]	[\$0.00]	[\$0.00]
[Meeting / Strategy / Revisions]	[4]	[\$0.00]	[\$0.00]
[Additional Support]	[2]	[\$0.00]	[\$0.00]

Project Summary

[Briefly describe the work completed, deliverables sent, or milestone covered by this invoice.]

Hours Total	[16]
Subtotal	[\$0.00]
Expenses	[\$0.00]
Amount Due	[\$0.00]

Payment Instructions

[Bank transfer details, payment link, late fee terms, or invoice notes.]